



# Making Memories at Wiegand Lake Park

## Planning Your Wedding

9346 Kinsman Road  
Novelty, Ohio 44072  
[www.wlakepark.com](http://www.wlakepark.com)

Telephone: 440.338.5795  
[info@wlakepark.com](mailto:info@wlakepark.com)

# CONGRATULATIONS!



Congratulations on your engagement! Planning your wedding will be a special time in your life and should be enjoyable.

One of your first decisions, after "Yes!", will be, "where?" Where will we get married and have the reception? What is your vision for your wedding day?

This informational booklet has been prepared in the hopes that you will find it fun to read, and useful to refer to. With everything else going on in your life, our goal is to make it easy for you and your families, every step of the way. We are here for you, ready to answer a question, suggest a solution, and cheer you on! With all that in mind, please feel welcome to contact me. My contact information is located on the cover of this booklet.

I have included information about our facilities, our menus, our pricing, our location, and a long list of frequently asked questions. As you look over this booklet, keep in mind your wedding celebration is a day to celebrate the two of you, as the individuals you are, and the couple you are about to become. It is a time to highlight your personalities, show appreciation and love to your families and friends who have come to support you, and celebrate with excitement the adventure you are about to embark on!

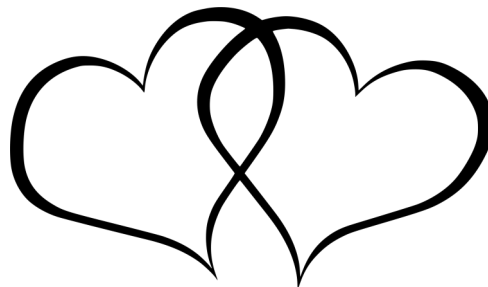
At Making Memories at Wiegand Lake Park, our reputation and continued success depends upon the success of every event we host. My staff and I will do all we possibly can to exceed your expectations and make it fun, from the beginning of the planning process, to the close of your reception!

Again, best wishes from all of us, to both of you. Let's make it a day like none other, one to remember and cherish, as you begin Making Memories at Wiegand Lake Park!

I'm excited - how about you?

Carrie Borah

Owner and on-site event manager of Making Memories at Wiegand Lake Park



# WHAT'S YOUR STYLE?



## TRADITIONAL WITH A TWIST

Do you have your heart set on a traditional wedding and reception but in a unique and beautiful setting? We can help you have the chic and elegant wedding of your dreams.



## FANCY AND FUN

Would you like a formal ceremony, followed by a more casual reception? Would you like to change clothes into something more comfortable after the ceremony? It is up to you. Everyone will enjoy your special and memorable day.



## PARTY IN THE PARK

Is your idea of a wedding celebration a more casual day spent playing and eating outside with family and friends? Celebrate with a reception where guests can play cornhole, have a baseball game, enjoy the play grounds, go for a ride on the paddleboats and food is available for 5 hours. Choose your menu from the Party in the Park Option.

No matter your style, your guests will have fun while you are taking pictures. Nobody feels boxed in, and nobody has to leave. We want you to make this day your own! Do you have some ideas, some definite "wants and don't wants"? Or would you like some help as you make your decisions? We are happy to assist you in any way we can. You are only limited by your imagination. Together let us plan your dream wedding!



## UPSCALE PARTY IN THE PARK

This option combines the elegance of a more formal dinner with the beauty of the outdoors. Imagine getting married on our wedding deck, which sets alongside Wiegand Lake. The backdrop is breathtaking as you exchange your wedding vows. Then, as you take pictures on our grounds, your guests enjoy all of the amenities that we have to offer. When it is time to gather for your meal, everybody remains outdoors. Choose from the Banquet Hall menu with food available for 3 hours. Celebrate in the fresh air! Family and friends will enjoy your joyous day outdoors.

# FACILITIES



We feature four different wedding venues at our park, any and all of which can be utilized by you to design a completely unique and exciting celebration for you and your guests!

**First**, our spacious wedding deck (pictured on our booklet cover)! A stunningly beautiful setting for your ceremony, typically your day starts here. Situated on the edge of the lake, the wedding deck is able to seat at least 250 guests. Nestled in a quiet cove, away from any noise or interruption, the wedding deck is surrounded by nature: towering trees, vibrant flowers, chirping birds and the water gently lapping just a few feet from where you'll stand to recite your vows. We feature a handmade natural redwood arbor with matching flower boxes, ready to decorate, or beautiful on its own. Potted ferns line the lakeside deck railing.

**Second**, the park grounds! Behold the century-old trees, beautiful gardens and pavilions, not to mention the picturesque lake, with overlooking swings and benches. After your ceremony, please invite your guests to adjourn to enjoy the park's amenities. If you need to slip away for photographs, rest assured your guests will be well cared for. They can enjoy appetizers and beverages, and are welcome to play some cornhole, enjoy a paddle boat ride, or simply sit under the trees, catching up with friends and relatives. Depending upon how you design your day, the party may include more substantial food and drink at this time, and all the traditional activities like toasts, cake cutting, the garter toss, and dancing, integrated into a day-long party in the park! Or, you may choose to move on to our next venue.

Our party center has two levels. The lower is venue number **three**, our Banquet Room. It is completely furnished and ready to serve a buffet-style dinner, with oblong tables, padded chairs, a serving area, ceiling fan-lights, lovely restrooms and a gas log fireplace.

Here you may have an intimate dinner for 150 - 175 guests, depending upon your seating arrangement. Our food is made on premises with the freshest ingredients, by us, just for you! Salads and rolls are typically at each place setting as guests filter into the Banquet Hall, with the remainder of the food served buffet-style by our staff, and is all-you-can-eat. We never run short of food!

After dinner, your guests will be intrigued to discover the **fourth** venue upstairs, our Rustic Ballroom! Built in 1937, with large wooden beams and a dramatic peaked and raftered ceiling, the hall has a stage and dance floor, as well as ample tables and seating, and areas for the bar, dj or band, cake, and coffee station. We have a huge covered deck, lined with decoratively-designed park benches and side tables, which serves to extend the room, and the music, into the night air. Beverages are served at the bar, as well as cookie trays, chips or any other snacks that you might want. We can also serve dinner upstairs in the ballroom. Maximum capacity for dinner upstairs, using either round or rectangular tables, is about 175 guests, assuming the wedding party is seated on the stage.

# DECISIONS, DECISIONS...



This list is meant to be used to help you and your fiancé make some decisions, to help you decide what you want your day to be like. Answering these questions will allow me to help you create your perfect day, unique to the two of you!

- 1) **What's your style?** Which of the four venues in our park (the Wedding Deck, the Picnic Grounds, the Banquet Hall, and/or the Rustic Ballroom) would you like to use?
- 2) **What is the general timeframe of your day?** Try to rough out a schedule, including ceremony, cocktail hour, dinner, cake cutting, and dance.
- 3) **Will you need chairs for the wedding deck (or ballroom in case of inclement weather)?** The number of ceremony chairs needed is your total guest count minus you two and your wedding party, since you will be standing for your ceremony.
- 4) **What food do you want served?**
- 5) **Do you want beverages, including alcohol, served prior to your ceremony, or afterwards?**
- 6) **Will you want to have alcoholic beverages?** You may serve the following at our park: draft, canned, or bottled beer, hard seltzers, wine coolers, wine, champagne, and/or a signature drink you've mixed at home. There is a bar located in the pavilion in the main part of the Park Grounds, and one in the Rustic Ballroom. You may have a bar at either place, or consecutively, for the cocktail hour and then dinner. Wine/Champagne bottles may also be placed on the dinner tables. (See more about alcoholic beverages on page 7.)
- 7) **Will you be having table decorations: centerpieces, place cards, favors, chair covers, sashes?** Please note that we need table runners (if you're using them) delivered to the park early during the week of your wedding.
- 8) **Will you want decorations for the wedding deck and grounds: flowers, bows, table decorations, etc.?**
- 9) **Do you want a wedding cake or would you like cupcakes, pie, or some other dessert?** You provide the wedding cake and we can cut it for you.
- 10) **Would you like to have a firepit where your guests can gather?** Whether you are in the banquet hall or on the park grounds, we can set up a firepit for your guests to enjoy. S'mores anyone???
- 11) **Think of each venue you will want to use.** What kind of music would you like played, and who will provide it? We can provide background music to be played on the grounds. Will you want a DJ, band, soloist or have a playlist on a device for the rest of the music?

# PRICING



1) **Park Rental Fee:** Your reservation is final upon receipt of the rental fee, and is due at the time of booking. Weekend dates are \$4400 and weekdays (M-F) \$3100. The rental fee guarantees the exclusive rental of Making Memories at Wiegand Lake Park property for your event and is not applied as a deposit on your food bill. Food and other services, as described below, will be billed separately.

2) **Special Packages of Services:** The base package costs is \$3 per

person and includes the following:

Music on the Grounds: We play a continuous mix of background music which is broadcast throughout the grounds. You can also bring your own electronic device for use, to play your playlist. You are welcome to use the P.A. system for announcements at any time.

Rental of Athletic Equipment: Guests may use our volleyballs, baseball bats, balls, and gloves, soccer balls, basketballs, bocce balls, footballs, funnel ball, corn hole beanbags, and horseshoes as often and for as long as they desire, under park supervision.

Restroom Attendant: Our staff member keeps the restrooms clean and fresh.

3) For an additional \$1 per person, you may add:

Rental of Boats: Guests may use our paddleboats and/or rowboats on the lake. Dock attendant(s) will provide oars, life jackets and assistance. Boating is available only while the lifeguard is on duty.

4) **Food:** You custom-build your own menu! Find much more information about our delicious food on pages 8 - 11 of this booklet.

5) **Rental of Ceremony Chairs and Tableware:** (See page 18.)

6) **Professional Services:** A certified lifeguard is required and billed at a rate of \$21 per hour. A police officer is required and billed at a rate of \$ 55 per hour. Bar attendants are required if you offer your guests alcoholic beverages, and are billed at a rate of \$20 per hour. We schedule our lifeguards, police officers, and bar attendants for you.

7) **Sale Tax is 6.75%.** FYI, the rent and professional services are tax exempt.

8) **Quote:** We are happy to prepare a detailed estimate for you. Just fill out our Wedding Checklist (pages 16-18) to the best of your ability, and email it to [info@wlakepark.com](mailto:info@wlakepark.com)

# ALCOHOLIC BEVERAGES & MUSIC



We do not have a liquor license, which means we cannot **sell** you alcohol itself, but can take delivery, keep it refrigerated, set it up for serving, serve it, and provide cups, ice, and bar attendants.

We allow beer in cans, bottles or kegs, hard seltzers, wine coolers, wine, and champagne. We are also happy to pour a signature drink that you make at home and bring in a beverage cooler.

We will then transfer it into our clear dispensers for serving. Other hard liquor is not permitted in our park.

We have an arrangement with a beverage company who will deliver the alcohol to our park for your convenience. You may buy your alcohol from them or from anywhere else you choose.

Bars may be set up in the pavilion on the grounds, and in the Rustic Ballroom, consecutively only (not simultaneously), at no extra charge. Typically, the pavilion bar is used for cocktail hour, and the Rustic Ballroom bar is used for the after-dinner reception. Please purchase canned or bottled beer for these bars. Keg beer may be served at the Rustic Ballroom bar only by special arrangement.

The safety of your guests is very important to us, as we are sure it is to you. Please arrange for designated drivers, transportation services, and/or a party bus for those who may need it. Ask about getting this service from your hotel as well as from local transportation companies.



You may hire a band, DJ, soloist or use an electronic device to provide music for all or part of your day.

We have multiple electric outlets in all of our buildings, as well as at the Wedding Deck.

We have a sound system from which we can play your electronic device over the speakers on our grounds. You will need to bring a sound system or speakers to play music on the Wedding Deck and in the Rustic Ball room and Banquet Room.

# BANQUET HALL MENU CHOICES



**APPETIZERS:** Priced per guest, served buffet-style for up to 2 hours:

**Chips, Pretzels, Cheese Curls, and Popcorn**

**Hot 'n' Spicy Wings**

**Vegetable Tray with Ranch Dip**, includes baby carrots, cauliflower, scallions, tri-colored peppers, cucumbers, olives, radishes, broccoli and cherry tomatoes.

**Fruit Tray with Cream Cheese Dip**, includes fresh pineapple, strawberries, red and green grapes, honeydew, and cantaloupe.

**Cheese and Cracker Tray**, includes cubed Middlefield Swiss, Sharp Cheddar, Smoked Swiss, Smoked Cheddar, Provolone, and Colby Jack with assorted crackers. (Plus Summer Sausage, add \$1)

**Glazed Barbecued Sausage Balls**, served hot

**Bacon Wrapped Water Chestnuts**, served hot

**Chilled Shrimp**, served with cocktail sauce and lemon slices

**Chicken Tenders**, served with dipping sauces

**BEVERAGES:** All of the following may be served during your entire event (including dinner) with the banquet hall option:

Hot Coffee

Bottled Water

Assorted Canned Soft Drinks



**DINNER:** Our dinners are served buffet-style, with unlimited return trips to the buffet, except for steaks and lobster. Freshly-made salads and a basket of rolls with butter are served to each table. All menus include the following, with group choices noted by "**or**":

Au Gratin or Scalloped **or** Baked or Mashed Potatoes with Gravy **or** Pierogies

Fresh Green Beans **or** Fresh Asparagus Parmesan **or** Vegetable Medley (broccoli, cauliflower, carrots, and zucchini)

# MENU CHOICES



Fresh Tossed Salad (with tomatoes, cucumbers, peppers, and carrots) or Fresh Fruit (strawberries, mandarin oranges, and grapes) on a Bed of Mixed Greens, with Dressings

Assorted Dinner Rolls and Butter

Mini-Dessert Assortment (often served later in the evening, following your wedding cake)

**ENTREES:** You may add any of the following entrees to your menu (priced per guest):

**Penne Pasta** served with a vegetarian tomato-based sauce of fresh mushrooms, zucchini, and onion, and a sprinkle of Parmesan Cheese

**Penne Pasta** served with Alfredo Sauce

**Grilled Italian Sausage with peppers and onions**

**Wiegand Lake Signature Oven Baked Chicken** (Includes breast, wing, leg, thigh.) or Boneless breasts only

**Baked Ham with Brown Sugar Clove Glaze**

**Garlic Pork Loin**

**Tender Barbecued Ribs**

**Carved Prime Rib**

**North Atlantic Salmon Filet**

**Grade A Beef Tenderloin**, one per guest

**Cold Water Lobster Tail**, one per guest



# PARTY IN THE PARK MENUS



These menus are served from our food pavilions, outside on the picnic grounds. Condiments, paperware, and service are included. All "or" selections are selected by the couple before the day of your wedding.

**SERVED ALL DAY:** All of the following beverages may be served during the entire event.

|             |                             |
|-------------|-----------------------------|
| Hot Coffee  | Ice Cold Canned Soft Drinks |
| Lemonade    | Bottle Water                |
| Fruit Punch |                             |

**SERVED FOR 3 HOURS** all of the following items, with ending of food service no later than 8 PM:

All Beef Hot Dogs  
Quarter Pound Hamburgers (w/Cheese Slices)  
Sweet Corn on the Cob  
Hot Baked Beans  
Choose 2 Salads: Fresh Tossed Salad, Pasta Salad, Fruit Salad, Potato Salad, Cole Slaw, Macaroni Salad  
Chocolate Brownies  
Iced Watermelon Slices or Seasonal Fruit  
Frozen Whip (Vanilla, Chocolate, Twist),  
Slush Drinks (5 flavors),  
Fresh Hot Popcorn  
Ice Cream Novelties



Then, please add one of the following numbered entrees and remember, you choose between the "or" items:

# PARTY IN THE PARK MENUS

1 ) Oven Fried Chicken or BBQ Chicken or Zesty Pizza

2) Zesty Pizza or Vegetable Rigatoni  
and  
Oven Fried Chicken

3) Italian Sausage or Kielbasa or Meatball Sandwich  
and  
Oven Fried Chicken or BBQ Chicken or Zesty Pizza

4) Wiegand's Lake Park Barbecued Ribs  
and  
Oven Fried Chicken

5) Wiegand' s Lake Park Barbecued Ribs  
and  
Oven Fried Chicken  
and  
Zesty Pizza or Vegetable Rigatoni or Meatball Sub

6) Wiegand' s Lake Park Barbecued Ribs  
and  
Zesty Pizza or Vegetable Rigatoni  
and  
Italian Sausage or Kielbasa or Meatball Subs  
and  
Oven Fried Chicken or BBQ Chicken



The following major food allergens are used in this facility: milk, eggs, fish, shellfish, peanuts, wheat, soy, & sesame

In addition, any of the following may be added to any of the above menus, priced per guest:

Cotton Candy:

Chips and Pretzels:

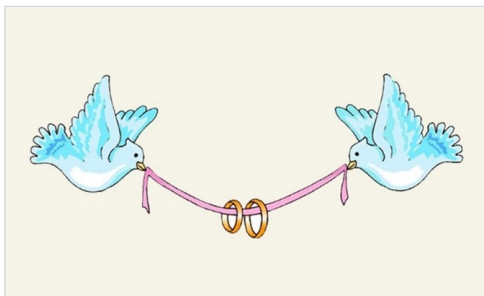
Hot Pretzels with Cheese:

Nachos with Cheese and Salsa:

Hot 'n' Spicy Wings:

Assorted Doughnuts:

# FREQUENTLY ASKED QUESTIONS



## **How long is our day?**

Up to 11 hours, including floral, cake, dj, and photo booth set-ups, as well as the actual wedding and reception.

## **How late can we go?**

We open as early as 9 A.M., and we ask that the music start winding down at 11:15 P.M. for evening receptions, with everyone heading home no later than midnight.

## **Do you offer food tastings?**

No, sorry, we don't, as our kitchen is only open during scheduled events, not daily. But, you can check out what wedding couples who got married at our park had to say about our food by reading our online reviews. We use the best ingredients, prepared freshly just prior to your dinner, in ample quantities. We are well-known for serving food people truly enjoy!

## **Can we bring the alcohol, decorations, etc. out to the park during the week before the wedding?**

Yes, we prefer it! Just make the arrangement with us - we have secure storage space available.

## **Can we have a ceremony rehearsal?**

Sure, a two hour ceremony rehearsal is included at no extra charge, and is typically one day prior to the wedding. You may want to decorate that day, too.

## **Can we have the rehearsal dinner at the park?**

No, but we can recommend nearby restaurants if you need suggestions.

## **Does the park allow outside caterers?**

We are well-known for our wonderful food, and provide most of it, but you may bring in the cake and/or other desserts, if desired. (We don't make wedding cakes.)

## **What if the weather is iffy?**

You'll need to decide if your ceremony must move inside the Rustic Ballroom no later than two hours before the scheduled ceremony time. The best way to be completely covered in the event of inclement weather is to schedule your dinner in the lower level Banquet Room no matter what. Then, if the weather is good, you'll have your ceremony on the wedding deck, cocktail hours in the park grounds, dinner downstairs, and reception upstairs, with each venue set up in advance for each portion of your wedding day. If the weather IS inclement, your ceremony and appetizers will be in the Rustic Ballroom, and then dinner will be served in the lower level Banquet Room. While you are eating, the upstairs will be rearranged to accommodate your reception, which will follow dinner. If, on the other hand, you choose to eat upstairs no matter what the weather, just know your ceremony guests will sit at the dinner tables which have been set in advance and there will likely be no center aisle. Either room works, it's just a matter of what works best for you!

# FREQUENTLY ASKED QUESTIONS

## **How accessible is your park for handicapped guests?**

Our grounds are a natural setting, with tree roots, rolling terrain, and distances between venues. However, we have made every effort to make our park as accessible as we can. Handicapped parking can be made available. We also have a drop-off driveway for the Banquet Room and Rustic Ballroom. We have boardwalks from the parking lot to the main park grounds and to the restrooms. We provide shuttle service anywhere possible, including to the wedding deck, for those guests able to transfer to a vehicle seat. We've installed a wheelchair lift to aid guests in going from one floor of the dance hall to the other and they are always staffed during your event. Our hall restrooms are located on the same level as the lower level Banquet Room, and are ADA accessible. And, we've built wheelchair-friendly picnic tables. It is important to us that ALL of your guests feel comfortable and well taken care of!

## **Are your buildings heated / air conditioned?**

No, they are not, but we DO have a large propane-fueled fireplace in our Banquet Room, as well as large, quiet exhaust fans upstairs in the Rustic Ballroom, for your comfort. We also have a fire pit for bonfires in the central area of our park grounds. One may also be built by us just in front of our Dance Hall. You can rent portable propane heaters from us, and they do an excellent job of warming the rooms, however, air conditioning the same space just isn't feasible. Having said that, we typically allocate only our dates in May, June, September, and October for weddings because they are the most comfortable months to hold your wedding here!

## **When is payment due?**

The rental fee is due to secure your date. We ask for one half of the expected catering bill halfway between the date of booking and the date of your wedding, with the remainder due when billed, two weeks before the day of your wedding. We prefer payment by check.

## **What about cake cutting and Champagne pouring?**

We offer both services, free of charge!

## **Can we bring our own glasses, dishes, linens, and/or silverware?**

We have to say no. We are totally committed to the quality of our events, which includes every aspect of appearance, including table settings. In the past, we've had unfortunate experiences when people brought their own, such as incorrectly sized and stained tablecloths, not enough silverware, and dirty or chipped dishes and glasses. We know this because we always hand-inspect every piece of tableware for damage or dirt before it's set on the table. You can't bring your own because we have no ability to correct a situation if we have not rented the tableware from our own supplier.

## **What about gratuity?**

Gratuity is not required but appreciated by the staff.

## **What about tablecloths?**

1. Bridal tables and serving tables may be either floor length or half-draped with a skirt.
2. Guest tables may be either floor length or half-draped.
3. A sweetheart table (for 2) typically has a floor length tablecloth plus an overlay, and can be one or two colors.

## **Who cleans up during and after the event?**

We do, of course, including table bussing throughout the evening!

# FREQUENTLY ASKED QUESTIONS

## **What can we have for decorations?**

The entire park is adorned with hanging baskets of flowers, ferns, flowering bushes, gardens, and beautiful trees. You may decorate as much as you wish, but please, no nails, staples, etc. If you are not sure what's allowed? Just ask!

## **Should we make a seating chart?**

That is up to you. If you do want to make a seating chart, please see page 17 for all the details on what we need to know!

## **Do we pay the same menu price for children?**

Good question! We do not charge for babies. For everyone else, our prices are already prorated (lowered) to reflect that small children may not eat as much food. Basically, you pay the quoted price for anyone who will have a place setting.

You CAN decide if you want the little ones to have regular china and silverware or plasticware at their place setting. And please remember to let us know if there will be babies who don't need a place setting but will need a chair for their baby carrier to set on, or if anyone will be bringing a high chair. We have one wooden highchair for your use.

## **Are there nearby hotels?**

The closest are at Rt. 271 and Chagrin Boulevard in Beachwood. If you are looking for someplace close by for your wedding night, Punderson Manor Lodge and The Inn of Chagrin Falls are both very nice!

## **OK, I'm hooked! How do we proceed?**

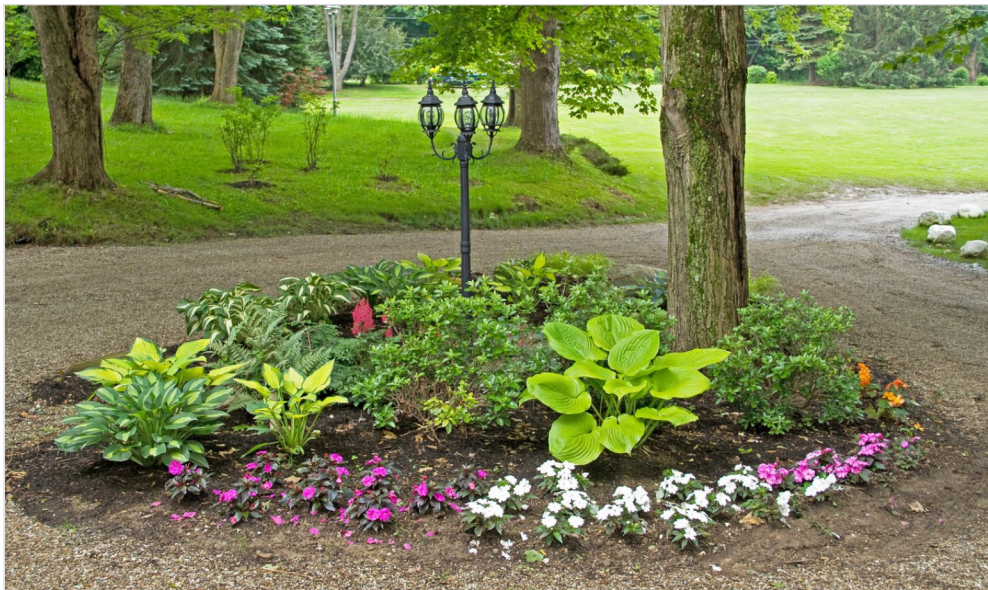
Schedule a visit and let us give you a tour of our park.

Ask Carrie for a list of available dates.

Request a quote based on the date you'd like, the number of guests you expect, and the food and services you want included.

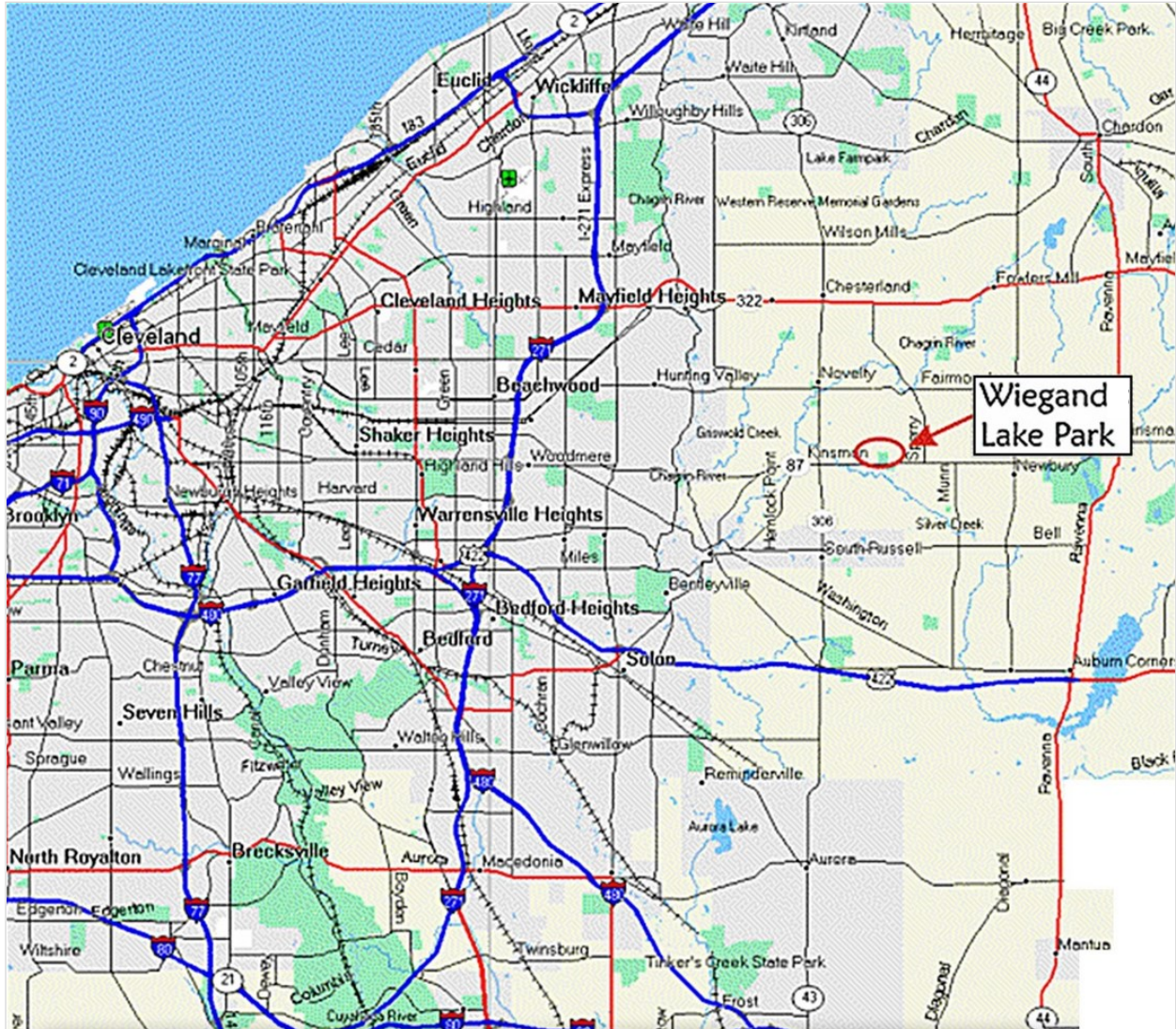
Email your completed checklist (pages 16-18) to [info@wlakepark.com](mailto:info@wlakepark.com).

Our goal is for you to be delighted with the ease of the process and book your date!



**We look forward to working with you so you can begin “Making Memories at Wiegand Lake Park”!**

# MAP OF THE AREA



## Making Memories at Wiegand Lake Park

We are located on Rt. 87 (Kinsman Rd), 1.5 miles east of Ohio Rt. 306

9346 Kinsman Road  
Novelty, Ohio 44072  
[www.wlakepark.com](http://www.wlakepark.com)

Telephone: 440.338.5795  
[info@wlakepark.com](mailto:info@wlakepark.com)

# WEDDING CHECKLIST



Your names: \_\_\_\_\_

Wedding date: \_\_\_\_\_

Contact phone number(s): \_\_\_\_\_

Email addresses: \_\_\_\_\_

Billing address: \_\_\_\_\_

Parents' names: \_\_\_\_\_

Your Officiant (Name/phone number) \_\_\_\_\_

What is the general time frame of your wedding day? \_\_\_\_\_ to \_\_\_\_\_

Approximate number of people attending \_\_\_\_\_ Final number needed 2 weeks prior!

How many vendors will eat dinner \_\_\_\_\_

How many are in your wedding party, including the two of you? \_\_\_\_\_

List the events you have planned for the day, in order, with approximate times:

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Will you want a rehearsal? \_\_\_\_\_ If yes, what day and time would you prefer? \_\_\_\_\_

Will you be eating dinner downstairs in the Banquet Room, upstairs in the Rustic Ballroom, or on the Park Grounds?

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Please check boxes and then list your menu choices and serving times on the line(s) below:

☐ All Day Beverage Service

☐ Appetizer Choices and Serving Time:

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☐ Dinner Menu Choices or Picnic in the park Menu choices and Serving Time:

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Do you plan to offer alcoholic beverages? \_\_\_\_\_ When should the bar open? \_\_\_\_\_

Where are you getting the alcohol? \_\_\_\_\_

Cans, Beer Bottles, Kegs, Wine Bottles? (Please circle)

# WEDDING CHECKLIST

Are you having centerpieces? \_\_\_\_\_ Wedding guest favors? \_\_\_\_\_ Place cards? \_\_\_\_\_  
A seating chart for the meal is required.

## **Some notes on the seating chart and tables:**

One month prior to your wedding date, we need to have a list of your tables with number of place settings at each table. (See also FAQs on pages 12-14)

Please advise us if there will be babies who need a space but do not need a place setting.

Also let us know which tables are most important (i.e. parent tables) with an asterisk.

Round tables seat groups of 6-10, long tables seat groups of 6-8. Please consolidate your guests into the least number of tables possible!

Table runners (if you're having them) need to be delivered to the park early during the week of your wedding so that we have them before we set the tables.

Will you be having any of the following?

Please list their name, telephone number where they may be reached on your wedding day, timeframe, and any special needs they may have, i.e., will they need a table? With linens? Electricity?

DJ, Band, Soloist(s) or Playlists on your electronic device \_\_\_\_\_

Florist \_\_\_\_\_

Photographer \_\_\_\_\_

Cake (or other dessert) Provider \_\_\_\_\_

Videographer \_\_\_\_\_

Decorator \_\_\_\_\_

Photo Booth/ Other \_\_\_\_\_

Please send both the completed Wedding Checklist and the Tableware Checklist to me via email so I can prepare your quote. Please note it can be revised as needed. And if I can help you with anything at all, please call or email me!

Thank you for taking the time to help me make your day perfect, right down to the last detail!



Carrie Borah & The Entire Staff

Making Memories at Wiegand Lake Park

# TABLEWARE CHECKLIST



Please check off each item you want provided. We will use this list to help prepare your quote. You will be able to choose specific linen colors prior to the final order.

- \_\_\_\_\_ Ceremony Chairs.
- \_\_\_\_\_ Dining Chair Covers. Color? \_\_\_\_\_ Standard or Fitted? (Circle one)
- \_\_\_\_\_ Dining Chair Sashes. Color? \_\_\_\_\_
- \_\_\_\_\_ Round Guest Tables - They seat 6-10 guests, depends on what size we use.  
Round Tables may only be used upstairs, not downstairs.
- \_\_\_\_\_ Long Guest Tables - They seat 6-8 guests, depends on what size we use.  
Guest tablecloth color preference(s)? \_\_\_\_\_
- Half-draped or full length? (Circle one)
- Bridal Tables/Serving Tables may be either skirted or full length (Circle one)
- \_\_\_\_\_ Sweetheart Table and Tablecloths Color Preference(s) \_\_\_\_\_
- \_\_\_\_\_ Cloth Napkins. Color preference? \_\_\_\_\_
- \_\_\_\_\_ China Dinner Plates. (We order 20% over your guaranteed number of guests to accommodate guests repeat trips to the buffet. It is against Health Department rules for guests to return to the buffet with a used plate.) or Plastic Dinner Plates ( Circle one)
- \_\_\_\_\_ China Salad Plates or Plastic Salad Plates ( Circle one)
- \_\_\_\_\_ Cake Plates - China or Plastic or Paper (Circle one)
- \_\_\_\_\_ Silverware Sets (includes two forks, knife, and teaspoon) or Faux Silver Plastic Flatware ( Circle one )
- \_\_\_\_\_ Dessert Forks - Silverware or Plastic (Circle one)
- \_\_\_\_\_ Water Goblets
- \_\_\_\_\_ Wine Glasses - At each place setting or bar only (Circle one )
- \_\_\_\_\_ Champagne Flutes- At each place setting or bar only ( Circle one)
- \_\_\_\_\_ Other Glassware? \_\_\_\_\_
- \_\_\_\_\_ Coffee Mugs- Ceramic or Paper ( Circle one)
- \_\_\_\_\_ Salt and Pepper Sets (1 set per table)
- \_\_\_\_\_ Salad Dressing Servers (1 set per table)
- How many vendors need place settings? \_\_\_\_\_
- Will the vendors use China/Silverware "or" Styrofoam/Plastic (Circle one)

Dinner may be served at the picnic tables in the grounds, in the lower level Banquet Room or in the upper level Rustic Ballroom. No extra fee is charged for the long tables and padded chairs which are permanently set up in the Banquet Room, but any tables and chairs we must rent, or move, will incur an additional charge.

# WHY CHOOSE MAKING MEMORIES AT WIEGAND LAKE PARK?



So, why choose Making Memories at Wiegand Lake Park for your wedding day?

We are convenient to all of NE Ohio --15 minutes off I-271 or 480, with hotels nearby at 271 and Chagrin Boulevard or Mayfield Road.

We are private--you have exclusive use of our venue for the day.

We are well-known for our delicious food--and lots of it!

We take pride in keeping our grounds clean and our restrooms sparkling.

We are detail fanatics!

We are family owned and operated for over 90 years.

We give every guest a friendly smile and personalized service, because we enjoy and take pride in what we do --and it shows!

# DINING OPTIONS - RUSTIC BALLROOM (UPSTAIRS)



# DINING OPTIONS - BANQUET ROOM (DOWNSTAIRS)



# PARTY IN THE PARK (RECEPTION)



Bridal party with our beautiful bride in her wedding gown.

For the reception, the Bride changed into a shorter dress with flip flops, and the Groom cut off his sleeves! Their dog was a welcomed member of their bridal party!

All of their guests enjoyed the Party in the Park menu. Fun was had by all.



# PARTY IN THE PARK (RECEPTION)



Enchanted Forest

Pavilion



# LOVE CRUISE

